

ALEX PENN

Graphic Designer
(765) 760-7076
alexandra.penn01@gmail.com

alexpenn.com

Work Experience

Lead Designer and Project Manager | *Cool Cayenne*

April 2021 – Current

- Communicated with clients and created T-shirt designs based on their needs. These designs are screen printed.
- Project management
 - organized production timelines
 - customer communication
 - managed a small team of people

Design Specialist | *Ball State Digital Corps*

August 2019 – April 2020

- Front-end web design and development
- Project management
 - timeline creation
 - task management
 - managed a team of people
 - communication

Design Apprentice | *Ball State Digital Corps*

January 2018 – August 2019

- Created and animated graphics
- Designed websites and coded front-end interfaces
- Planned and implemented branding designs

Assistant Manager | *Rue 21*

October 2016 – December 2017

- Managed employees tasks
- Communicated plans for store organization
- Assisted customers and deescalated conflicts

Assistant Graphic Designer | *H&H Signs & Awards*

October 2015 – September 2016

- Designed logos for private businesses
- Printed and applied various designs to clothing, yard signs, and business cards.
- Handled customer relations and transcribed their order.

About Me

I'm a designer with a passion for discovery and innovation. I have been working as a designer for over four years and I have focused in web and app design for about three years. On a more personal level, I have two amazing cats that I rescued named Wasabi and Sake, and I love to volunteer at animal shelters. I enjoy spending time with friends, playing with my cats, and working on passion projects while learning new things.

Education

Bachelor of Fine Arts | 2020

Ball State University

BFA in Visual Communication

Deans List: Spring & Fall of 2018, 2019 & Spring 2020

High School Diploma | 2016

Elwood Jr./Sr. High School

National Honors Society

Technical Honors Society

Skills

Proficient in:

Adobe Illustrator	Visual Studio Code
Adobe Photoshop	Mamp
Adobe After Effects	HTML/CSS/SCSS
Adobe Lightroom	Git
Sketch	Sourcetree
Balsalmiq	

Additional Skills:

Illustration
Collaboration
User Experience and UX testing
Project Management
Communication
Time Management
Remote Working